

Institutional Technology Planning Committee
Minutes
5 March 2008

Members in Attendance:

Mark Abendroth, Don Basse, Comfort Cover, Karla Hardesty, Mark Manzanares, Cameron Miller, Mike Nicholson, Mathew Schildt, Mark Schoenecker, Tony Weathers

Discussion Items:

- The Committee reviewed the two campus comments received on the IT Plan.
 - The first comment dealt with the need to provide campus weekend courses access to tech support;
 - After significant debate regarding the current need for weekend tech support, it was agreed to add this item to the IT Plan Exhibit A as a watch item.
 - The second comment campus comment recommended that a 7th goal be added to the IT Plan, “Build Financial Stability”.
 - The Committee felt that this goal was appropriate for the ASC Strategic Plan but should not be added to the IT Plan
 - Mike Nicholson will provide committee feedback to the two individuals who commented on the Plan

- The Committee discussed the current Attribute Based Messaging (ABM) Policy
 - Mark Schoenecker was concerned that the current policy was not being consistently implemented across the campus
 - The initial policy assumed centralized control for ABM distribution; now there are 45 individuals authorized to generate ABMs
 - Mark requested Committee input on potential changes to the Policy
 - Cameron Miller provided a copy of an “Electronic Communications Strategy Proposal” which he had developed in 2004; this proposal included adding the following new forms of campus communication:
 - Traditional Internet e-mail lists
 - News and Announcement One Stop Portal
 - Campus Community web Bulletin Boards
 - Web discussion forums
 - The Committee agreed that expanding the current campus communication forms would be welcome
 - Mike Nicholson stated that, from a Computing Services perspective, approving the hire of a web application developer was required to move forward in this area

Action Items

- Mike Nicholson to update IT Plan and submit to the Cabinet for approval
- Mark Schoenecker to update the current ABM Policy based upon the ITPC discussion

Next Meeting

- 2 April; SUB 315
- Agenda Topics:
 - Review of IT User Responsibility Policy
 - Review of proposed IT Governance Approach

Remaining Committee Agenda Topics:

- Discussion on academic wireless concerns/issues
- Campus security training
- Other?